The regular meeting of the Board of Education of St. Cloud Area School District 742 was held on Thursday, November 17, 2016, at St. Cloud City Hall, 400 2nd Street South, St. Cloud (televised live on Charter Cable Channel 179).

Discovery Community School Students Ifrah Aden and Jayce Morales read the District’s Mission Statement.

The meeting was called to order at 7:05 p.m. by Chair Les Green with the following Board Members present: Al Dahlgren, Les Green, Bruce Hentges, Bruce Mohs, Jerry Von Korff, and Dennis Whipple. Absent: Debbie Erickson.

I. CONSENT AGENDA

Moved by Hentges, seconded by Whipple to:

Approve the agenda.

Approve the minutes of the Board of Education Meetings of October 27 and November 9, 2016.

Approve the Monthly Treasurer's Report for September, 2016.

Approve the payment of bills and other financial transactions in the amount of $2,062,799.13 (Check Numbers 256576-256873, ACH Numbers 161700655-161700874 and manual checks and wires) and credit card in the amount of $205,826.51 for a grand total of $2,268,625.64.


Approve the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.
1. **Licensed Staff**

   **New Hire**

   Courtney Westbrock, Grade 1 Teacher (Long-Call Substitute), Talahi Community School, effective October 25, 2016, through January 27, 2017, Lane BA, Pay Level 1 (full time contract for 61 days). Ms. Westbrock’s salary for this assignment will be $12,858.99.

   **Resignation**

   Jennifer Clear, Language Arts Teacher, South Junior High School, last day of service June 3, 2016.

2. **Non-Licensed Staff**

   **New Hire**


   Dewayne Bryson, Student Support Paraprofessional, Talahi Community School, effective November 11, 2016, at an hourly rate of $11.85.


   Patricia Harris, Behavior Support Specialist, Technical High School, effective November 7, 2016, at an hourly rate of $16.06.

   Hoa Koering, Clerical Paraprofessional, Lincoln Elementary School, effective November 1, 2016, at an hourly rate of $12.10.

   **Leave of Absence**


   **Medical Leave**

   Laurie Rowley, Special Education Paraprofessional, Madison Elementary School, effective September 12, 2016, through January 3, 2017. (This is an extension of a current medical leave.)
Resignation

Cynthia Hanson, Special Education Paraprofessional, Talahi Community School, last day of service November 2, 2016.

Breanna Hubbard, Educational Paraprofessional, Technical High School, last day of service October 27, 2016.

Termination

James Hall, Kitchen Helper, North Junior High School, last day of service October 31, 2016.

Alexandria Grim, Behavior Resource Specialist, Discovery Community School, last day of service October 27, 2016.

Accept the following grant awards/donations:

1. District 742 Local Education Activities Foundation (LEAF) Fall Activities and Fund-A-Need grants in the total amount of $32,896.00. (Attachment A)

2. Donations to the Apollo High School Granite City Gearheads Robotics Club as follows:
   - $100.00 from Tru-Stone Technologies
   - $250.00 from Central McGowan

3. Grant award in the amount of $10,000.00 to Apollo and Technical High Schools from the CentraCare Health Foundation. The purpose of the grant is to expand the biomedical course options in the District and allows for additional courses in the 2017-2018 school year. The grant will be used in the following ways: $3,600.00 for classroom equipment and supplies; $4,400.00 for teacher training costs; and $2,000.00 for a stipend for teachers to attend training.

4. Donation of hats and mittens to Discovery Community School from St. Cloud Rotary for Grades K-3 students in need.

5. Donation and delivery of mulch to North Junior High School from C & L Excavating, Inc. for Jacobs Garden.

6. Donation in the amount of $750.00 to Tech High School from the St. Cloud Youth Hockey Association for a 2016 SCYHA Scholarship.

7. Donation in the amount of $500.00 to Talahi Community School from SCHWI to have Author Dave LaRochelle visit Talahi.
8. Donation of handmade hats and mittens to Discovery Community School from RSVP, Whitney Senior Center, for children in need.

9. Grant award in the amount of $2,500.00 from the Initiative Foundation to St. Cloud Area School District 742 for the Experience Books for Blind/Visually Impaired Children project.

10. Donation in the amount of $1,500.00 to Apollo High School from Mogadishu Meat and Grocery Store, Inc. for computers in the Apollo main office.

11. Donation in the amount of $50.00 to Tech High School from Deanne and Patrick Hollermann in memory of Marianne Howe to be used for Girls' Sports Programs.

12. Internet Broadband Expansion for Students grant award in the amount of $40,546.00 to St. Cloud Area School District 742 from the Minnesota Department of Education. The grant will be used to provide mobile hotspot access for students who do not have Internet access from home.

Approve the following change order for the Apollo Gym Floor Replacement project:

Change Order #1 with Anderson Ladd in the amount of +$775.00 for furnishing an industrial generator and electrical hook ups for sanding machines. This project is funded with long term facilities maintenance funds. This change order is within the approved budget for this project.

Approve an increase in the daily substitute teacher pay rate for District 742 retirees from $120.00 per day to $130.00 per day effective December 1, 2016.

Authorize a Call for Bids for Apollo High School HVAC Infrastructure Upgrades to be opened on Tuesday, December 13, 2016, at 2:00 p.m. Central Time. The Call for Bids page will be available at www.isd742.org, Department, Business Services. This project will be funded with long term facilities maintenance and capital outlay funds.

Acknowledge and approve the Assurance of Compliance and Mandated Reporting. The State of Minnesota requires that the District annually complete the Assurance of Compliance and Mandated Reporting which provides written assurance that the District does not discriminate in its use of funds provided through the Minnesota Department of Education and that they have informed all mandated reporters of their reporting duties.
On roll call, the following voted “aye:” Dahlgren, Green, Hentges, Mohs, Von Korff, and Whipple. Motion carried unanimously.

II. INFORMATION ITEMS

A. Discovery Community School Presentation

Principal Tammy Wilson, along with Assistant Principal Becky Estrada and First Grade Teacher Jennifer Bibeau, presented information about Discovery Community School. The presentation began with a video sharing highlights of the school and why they are “Discovery Proud.”

Tammy discussed the demographics of the students they serve, noting they are very rich in diversity. Differences are embraced in the classrooms and school. She reviewed MCA Reading and Math trends for Discovery students, as well as District and State comparisons. She stated that everything they do at Discovery is intentional. The “Target” belief at Discovery is that they are a community of learners with a belief that all students can learn and succeed. Teachers model a growth mindset to help students to identify their strengths, and encourage students to welcome challenges as opportunities to grow.

Jennifer described how they use mindful lesson planning through a cultural equity lens, which is done through extended day occurring three days a week to collaboratively plan through grade level teams. Another focus is on powerful instruction by implementing co-teaching in grades K-5. Tammy added that teachers not only focus on the content of the lessons, but also the language. Culturally and Linguistic responsive (CLR) Strategies are also used.

Becky stated that in addition to mindful lesson planning and powerful instruction, Discovery also has ongoing analysis through a cultural equity lens, which begins with goal setting conferences with families, and also includes Data Teams, the Multi-Tier System of Support (MTSS), and Positive Behavior Intervention and Supports (PBIS) for all students.

Strong leadership capacity is being built among teachers, modeling a growth mindset, as well as working on developing a powerful skill set. The Discovery Leadership Team, which includes representation of classroom teachers at all grade levels, facilitates data teams and guides professional development in the building.

Tammy stated that in order to serve students as 21st Century learners, many technology devices have been added in the classrooms, and students now have more opportunities to collaborate with each other.
Tammy stated she is very proud of their students because they work every day doing their best. There is a strong sense of community at the school.

Board Members expressed their thanks for the wonderful presentation.

B. Achievement Vision Card

Dr. Marsha Baisch, Assistant Superintendent, along with Dr. Sylvia Huff, Director of Research, Assessments and Grants, provided an update on reading proficiency for the District.

Dr. Baisch began the presentation by emphasizing that the story to share is that reading proficiency is increasing for all racial groups in the District, and that on average, students without academic barriers are meeting or exceeding proficiency targets.

Dr. Huff highlighted some of the strengths observed over the past school year, reiterating that growth has been observed in every racial group in our District. She shared and highlighted specific data on reading proficiency rates by race, 4th grade students, Non-EL Black Students, and Non-EL Black Students at Talahi. She also pointed out the growth in two elementary schools, Westwood and Lincoln, which is attributed to the strong data teams implemented at the schools. Dr. Huff provided comparison information on all accountability reading assessments between our District and state-wide, including elementary, middle, and high school levels. Dr. Huff also provided information and an explanation of MCA proficiency by scale scores, as well as proficiency information by racial subgroups and other classifications at the 3rd, 5th, 8th, and 10th grade levels. On average, our students who are not faced with academic barriers, i.e., special education, EL, free/reduced lunch, are meeting or exceeding the target expectations. Research suggests that the more academic barriers a student has, the more it impacts their academic performance and their proficiency. The data highlights the areas we need to focus on and also start to implement and further refine programs in place.

Dr. Baisch stated that what we know is that leadership is key and critical to driving the mission and vision and assuring that student progress is at the core of all they do. District leaders are supported through District Leadership Team trainings, monthly professional development, school improvement plan goals and quality school reviews (Title I schools).

Relationships are also key and important to student success. Components include Culturally & Linguistically Responsive Instruction (CLR), Restorative Practices, Advisory and Student Support Groups, Social Emotional Learning (SEL) framework development, Positive Behavioral Intervention and Support (PBIS), Dreamline coaches, Access and Opportunity, and Family Engagement. Data is another important key in order to make informed decisions for programming as
well as for instruction. Co-teaching is a well proven strategy to support individual needs of students, and has been implemented throughout the District. Other programs include AVID (Advancement via Individual Determination), Technology Integration, new Math and Literacy curriculum, advanced coursework, Youth Scholars, and additional coursework in Career and Technical Education. A part of CLR is understanding the role that culture plays in teaching and learning and finding ways to connect what we are doing in the classroom to the varied students’ cultures and making it meaningful and relevant.

Board Members expressed their thanks for the excellent presentation.

C. Summary of November Work Session and Preview of December Work Session

Dr. Marsha Baisch provided a summary of the Board Work Session held on November 9, 2016. Topics were Referendum Next Steps, and Board Policies and Administrative Procedures Review (Sections 500 and 200).

Dr. Baisch previewed the topics for the December 7, 2016, Work Session, which will be a World's Best Work Force presentation and a closed session relating to the annual Superintendent's Evaluation.

III. DISCUSSION AND/OR ACTION ITEMS

A. Audit Report

Nancy Schulzenberg with the accounting firm of BerganKDV, Ltd. presented the 2015-16 audit report, as well as the Student Activities audit for 2015-16.

Moved by Von Korff, seconded by Dahlgren to accept the audit reports for 2015-16. On roll call, the following voted “aye”: Dahlgren, Green, Hentges, Mohs, Von Korff, and Whipple. Motion carried unanimously.

B. Board Policies and Administrative Procedures Review (Section 500)

Joni Olson, Executive Director of Student Achievement/Strategic Alignment, presented the following proposed updated/revised and new Board Policies for Section 500, Students, for a second reading. She reviewed minor adjustments/corrections that were made since the first reading. Board Policies/Administrative Procedures recommended to be repealed are also included. It was noted that Board Policy 506 is being revised by the Discipline Policy/Code of Conduct Team.

Board Policy 501 - Weapons  
Board Policy 502 - Student Searches  
Board Policy 504 - Student Dress and Appearance
Board Policy 505 - Distribution of Non-School Sponsored Materials on School Grounds by Employees and Students
Board Policy 507 - Corporal Punishment
Board Policy 508 - Extended School Year
Board Policy 509 - Enrollment of Non-Resident Students
Board Policy 510 - School Activities
Board Policy 511 - Student Fundraising
Board Policy 512 - School Sponsored Student Publications
Board Policy 513 - Student Promotion, Retention and Program Design
Board Policy 514 - Bullying Prohibition
Board Policy 515 - Protection and Privacy of Pupil Records
Board Policy 516 - Student Medication
Board Policy 517 - Student Recruiting
Board Policy 518 - DNR/DNI
Board Policy 519 - Interviews of Students by Outside Agencies
Board Policy 520 - Student Surveys
Board Policy 521 - Disability Nondiscrimination
Board Policy 522 - Student Sex/Gender Nondiscrimination
Board Policy 524 - Internet Responsible Use
Board Policy 525 - Violence Prevention (REPEAL - covered in newly adopted Board Policy 430 (498)
Board Policy 526 - Hazing Prohibition
Board Policy 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches
Board Policy 528 - Student Parental/Family/Marital Nondiscrimination
Board Policy 529 - Staff Notification of Violent Behavior by Students
Board Policy 530 - Immunization Requirements
Board Policy 531 and 531A - Restrictive Procedures - REPEAL
Board Policy 531 - The Pledge of Allegiance
Board Policy 532 - Use of Crisis Teams, School Resource Officers, and Peace Officers to Remove Students with IEPs from School Grounds
Board Policy 533 - Wellness
Board Policy 552 & 552A/552B/552C Relating to Student Safety - REPEAL
Board Policy 553 & 553A553B Relating to Student Chemical Use - REPEAL
Board Policy 557 & 557A Relating to Students in Homeless Situations - REPEAL

The proposed updated and new Board Policies will be on the December 7, 2016, Board of Education meeting agenda for the third and final reading with a request for approval.

C. Board Policies and Administrative Procedures Review (Section 200)
Al Dahlgren, on behalf of the Board Development Committee, presented the following proposed updated/revised Board Policies for Section 200, School Board, for a second reading. Adjustments have been made based on discussion during the first reading. Board Policies recommended for repeal are also included.

Board Policy 201 - Legal Status of the School Board
Board Policy 202 - School Board Officers
Board Policy 202.1 - Control of Funds - Signing of Checks - REPEAL
Board Policy 202.2 - Control of Funds - Management of Bank Accounts/Depositories for School Funds - REPEAL
Board Policy 203 - Operation of the School Board - Governing Rules
Board Policy 203.1 - School Board Procedures - Rules of Order
Board Policy 203.2 - Order of the Regular School Board Meeting
Board Policy 203.5 - School Board Meeting Agenda
Board Policy 203.6 - Consent Agendas
Board Policy 204 - School Board Meeting Minutes
Board Policy 205 - Open Meetings and Closed Meetings
Board Policy 206 - Data Privacy Considerations at Public Meetings
Board Policy 207 - Public Hearings
Board Policy 208 - Development, Adoption, and Implementation of Policies
Board Policy 209 - Code of Ethics
Board Policy 210 - Conflict of Interest - School Board Members
Board Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee or Student
Board Policy 212 - School Board Member Development
Board Policy 213 - School Board Committees
Board Policy 213.1 School Board Appointments to District Committees/Organizations
Board Policy 213.2 - School Board/School Liaison Procedure
Board Policy 214 - Out-of-State Travel by School Board Members
Board Policy 298 - Chair Signature Policy (renumbered from 202.3)
Board Policy 299 - Legal Counsel (renumbered from 220)
Board Policy 230 - Board of Education Compensation and Related Benefits - REPEAL
Board Policy 240 - Meetings with Youth Advisory Councils - REPEAL
Board Policy 250 - Board of Education Goals - REPEAL
Board Policy - 251 - Board of Education Evaluation - REPEAL
Board Policy 260 - Levy Campaigns - REPEAL
Board Policy 270 - Inclusive Education and Administrative Procedures 270A - Shared Decision Making Framework - REPEAL
Board Policy 271 - The Public's Opportunity to be Heard – REPEAL
The proposed updated and new Board Policies will be on the December 7, 2016, Board of Education meeting agenda for the third and final reading with a request for approval.

D. Approval of Resolution Canvassing the Results of the November 8, 2016, General School Board Election

Moved by Von Korff, seconded by Hentges to approve the following resolution:

RESOLUTION CANVASSING RETURNS OF VOTES
OF SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 742, St. Cloud, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2016, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, 64,345 voters of the district voted at said election on the election of four school board members for four year term vacancies on the board caused by expiration of term on January 2, 2017 as follows:

   Shannon Haws            17,965
   Monica Segura-Schwartz   14,780
   Jeff Pollreis           14,563
   Al Dahlgren             14,089
   Peter Hamerlinck        14,043
   John W. Palmer          11,886
   Scott Andreasen         10,876
   Ric Studer              9,714

3. Candidates Haws, Segura-Schwartz, Pollreis and Dahlgren, having received the highest number of votes, are elected to four year terms beginning January 2, 2017.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

On roll call, the following voted “aye:” Dahlgren, Green, Hentges, Mohs, Von Korff, and Whipple. Motion carried unanimously.

E. Approval of Resolution Canvassing the Results of the November 8, 2016 Special Election

Moved by Von Korff, seconded by Whipple to approve the following resolution:
RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION HELD IN
CONJUNCTION WITH THE STATE GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 742, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this district held on November 8, 2016, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 64,345 voters of the district voted at said election on the question of general obligation school building bonds in an amount not to exceed $104,500,000, School District Ballot Question 1, of which 23,011 voted in favor and 22,696 voted against the same.

3. Question 1, having received the approval of at least a majority of such votes, is hereby declared to have carried.

4. As specified in the attached Abstract and Return of Votes Cast, a total of 64,345 voters of the district voted at said election on the question of general obligation school building bonds in an amount not to exceed $38,750,000, School District Ballot Question 2, of which 22,057 voted in favor and 23,409 voted against the same.

5. Question 2, having not received the approval of at least a majority of such votes, is hereby declared to have failed.

6. The school district clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

On roll call, the following voted “aye:” Dahlgren, Green, Hentges, Mohs, Von Korff, and Whipple. Motion carried unanimously.

IV. REPORTS

A. Superintendent's Report

Superintendent Willie Jett presented the following information:

1. Dr. Matt Keil from Tech High School and Elise Morell from Apollo High School will be receiving TIES Exceptional Teacher Awards at the TIES 2016 Technology Conference on December 13th. Congratulations to Matt and Elise!

2. On November 3rd, 80 Technology Education students from Mr. Dukowitz, Dr. Keil and Mr. Garceau’s classes toured the Manufacturing, Construction and Mechanic programs at Alexandria Technical and Community College. The students also had a chance to tour two manufacturing facilities, Douglas Machine and Alexandria Industries.

3. An initial meeting with the Architects will be held tomorrow for the purpose of laying the foundation and next steps for the newly approved
building on the 33rd street site. Information will be up for discussion, and updates will be shared at Board committee meetings, as well as keeping our community updated throughout the process.

An initial conversation regarding next steps for Apollo High School will take place at the Superintendent’s Cabinet level. The bottom line is students, staff and community need equal access and opportunity.

B. Board of Education Standing Committee Reports

Standing Committee Reports were presented as follows:

1. Al Dahlgren, Chair of the Board Development, Policy and Governance Committee, stated that the Committee met twice this past month and reviewed the 200 and 500 sections of the policy manual. He noted that we are on schedule to get through all of the policies by the end of the school year resulting in a completed policy manual update. The Committee will be meeting again next Tuesday to finalize the agenda for the Board Retreat, which will take place on December 1st. Board members were asked to contact Board Member Dahlgren prior to next Tuesday if they have any additional topics to add to the Retreat agenda.

2. Jerry Von Korff, Chair of the Finance and Audit Committee, shared that at their last meeting, the Committee reviewed the audit in detail, listened briefly to a report on the status of the insurance adjustment regarding the Roosevelt fire, received a written report on the implementation of the process for roofing bids using specifications, and discussed the possibility of conducting a technology audit.

3. Bruce Mohs, Chair of the Community Linkages Committee, stated that at their last meeting, Committee members reviewed the previous presentation and ideas by Adam O’Doherty on Partner for Student Success. Jayne Greeney-Schill reported on the AVID Program.

4. Bruce Hentges, Chair of the Legislative Committee, noted that the Committee will be meeting tomorrow to work on the Legislative Platform for the 2017 Legislative Session. The draft is based on the AMSD Legislative Platform. The plan is to share the draft Legislative Platform with the Board at the Board Retreat on December 1st, and then move it forward for Board approval at the December meeting.

5. In Debbie Erickson’s absence, Les Green, noted that the major activity of the Personnel and Negotiations Committee will be the Superintendent’s evaluation.
6. Les Green, Integration & Equity Committee, stated the Committee and staff are developing a process to prepare the new Achievement Integration Plan. He suggested that Sebastian Witherspoon present information on the development of the plan at the Board Retreat.

V. **FUTURE AGENDA ITEMS**

December Work Session Topics will include a World's Best Work Force Presentation and the annual Superintendent's Evaluation.

The meeting was adjourned at 9:36 p.m.

Al Dahlgren, Clerk

These minutes are not official until reviewed and approved by the Board of Education.