CALL TO ORDER

The Board of Trustees of the Burleson Independent School District met in a Regular session on May 14, 2018 in the Boardroom of the Administration Building at 5:30 p.m. Mr. Andy Pickens, President, presided over the business session.

Members Present:
Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrall

Members Absent:
None

Quorum:
Mr. Andy Pickens, President, called the meeting to order, announced that a quorum was present, that the meeting had been duly called, and that notice of the meeting had been posted in the manner and for the time required by law.

ADJOURN TO CLOSED SESSION

Mr. Andy Pickens, President, announced that the Burleson ISD Board of Trustees on May 14, 2018 would adjourn into closed session at 5:30 p.m. for the purpose of consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code (.071-.084) whereupon the superintendent, at the request of the president of the Board of Education, will present for the Board's consideration or discussion the following matters:

1. Consider Teacher/Administrator Employment or Other Appropriate Personnel Matters, if any (551.074)
2. Deliberation Regarding Real Property (551.072)
3. Consultation with Attorney (551.071)

AT 6:30 PM - ACTION AS A RESULT OF THE CLOSED SESSION

Mr. Andy Pickens, President, announced that the Burleson ISD Board of Trustees would reconvene into open session at 6:30 p.m. on May 14, 2018.
1. **Employment of Professional Personnel**

Mr. Michael Ancy made a motion, seconded by Mrs. Jennifer Huffman, that the Board of Trustees approve the individuals presented be employed subject to assignment by the Superintendent and pending their meeting the following requirements:

1. Proper degree acquired
2. Appropriate certification requirements as specified by the Texas Education Agency
3. Clearance of a criminal history check

**Missi Boatwright** – Probationary Contract for the 2018-19 School Year

**Juliana Bowan** – Probationary Contract for the 2018-19 School Year

**Juan Castaneda** – Probationary Contract for the 2018-19 School Year

**Benjamin Cook** – Probationary Contract for the 2018-19 School Year

**Rodolfo Garcia** – Probationary Contract for the 2018-19 School Year

**Tammy Haines** – Probationary Contract for the 2018-19 School Year

**Trovocie Jackson** – Probationary Contract for the 2018-19 School Year

**Kyle Kevil** – Probationary Contract for the 2018-19 School Year

**Mark Kwast** – Probationary Contract for the 2018-19 School Year

**Kamella Lilly** – Probationary Contract for the 2018-19 School Year

**Caleb Mayes** – Probationary Contract for the 2018-19 School Year

**Katlyn Roeming** – Probationary Contract for the 2018-19 School Year

**Carrie Samuels** – Probationary Contract for the 2018-19 School Year

**Kristina Shawky** – Probationary Contract for the 2018-19 School Year
Carlee Smith – Probationary Contract for the 2018-19 School Year

Michelle Tate – Probationary Contract for the 2018-19 School Year

Rene Valdez – Probationary Contract for the 2018-19 School Year

Kimberly Walton-Peak – Probationary Contract for the 2018-19 School Year

Sandra Wardlaw – Probationary Contract for the 2018-19 School Year

Lauren Weerstra – Probationary Contract for the 2018-19 School Year

Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

Nays: None

2. Consider Employment of Administrative Personnel
Ms. Pat Worrell made a motion, seconded by Mr. Shawn Minor, that the Board of Trustees approve the individual presented be employed subject to assignment by the Superintendent and pending he meets the following requirements:

1. Proper degree acquired
2. Appropriate certification requirements as specified by the Texas Education Agency
3. Clearance of a criminal history check

Jonathan Schilder – Probationary Contract for the 2018-19 School Year

Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

Nays: None

There were no other items to consider out of closed session.
ADOPT AGENDA

Mr. Ryan Richardson made a motion, seconded by Mrs. Staci Eisner, that the Board of Trustees adopt the order of items for the May 14, 2018 agenda, as presented.

Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

Nays: None

SPECIAL RECOGNITION

Dr. Lucretia Gartrell, Executive Director of Special Services, thanked the members of the Burleson Lions Club for their partnership. The Lions Club volunteers at the Burleson Friends Festival and they have helped with vision and hearing screenings for the last two years. Dr. Gartrell shared comments from the campus nurses thanking the Lions Club for their assistance.

Mrs. Christy Strayhorn, Director of Early Childhood, honored Academic UIL winners, along with Mr. Jason Hahn. On February 28, 2018, over 400 students from nine (9) elementary schools in grades 2-5 competed in thirteen (13) different categories at the Elementary UIL tournament. The Academy of the Arts at Bransom Elementary and STEAM Academy at Stribling Elementary accrued the most points and were announced as champions. The following students were honored as 1st Place Elementary Academic UIL winners:

**1st Place Art**
- Alexis Wallis 4th grade at Taylor Elementary School
- Keilan Gregory 5th grade at The Academy of Leadership & Technology at Mound Elementary School

**1st Place Chess Puzzle**
- Wesley Smith 2nd grade at The Academy of Leadership & Technology at Mound Elementary School
- Hunter Matthews 3rd grade at Clinkscale Elementary School
- Brooke Bridges 4th grade at The STEAM Academy at Stribling Elementary School
- Hayden Bertram 5th grade at Clinkscale Elementary School
1st Place Creative Writing
Cwen Campbell 2nd grade at The STEAM Academy at Stribling Elementary School

1st Place Dictionary Skills
Elena Rotthoff 5th grade at The Academy of Leadership & Technology at Mound Elementary School

1st Place Listening
Coby Harper 5th grade at The Academy of the Arts at Bransom Elementary School

1st Place Maps, Charts, & Graphs
Lauren Schneidmiller 5th grade at Norwood Elementary School

1st Place Music Memory
Willow Brawley 3rd grade at The Academy of the Arts at Bransom Elementary School
Maci Keith 4th grade at The STEAM Academy at Stribling Elementary School
Itzel Perez 5th grade at Brock Elementary School

1st Place Number Sense
Kylie Stafford 4th grade at Frazier Elementary School
Aditi Ray 5th grade at Frazier Elementary School

1st Place Oral Reading
Kylie Stafford 4th grade at Frazier Elementary School
Kathryn Evans 5th grade at Frazier Elementary School

1st Place Ready Writing
Violet Ervin 3rd grade at The Academy of the Arts at Bransom Elementary School
Ainsleigh Craig 4th grade at Taylor Elementary School
Julianna Brown 5th grade at The STEAM Academy at Stribling Elementary School
1st Place Social Studies
Michael Bravo 5th grade at Clinkscale Elementary School

1st Place Spelling
Mckenzie Kimbrell 3rd grade at Taylor Elementary School
Jacelyn Eades 4th grade at The STEAM Academy at Stribling Elementary School
Alyssa Westfall 5th grade at Brock Elementary School

1st Place Storytelling
Lane Schott 2nd grade at The Academy of the Arts at Bransom Elementary School
Elise Norris 3rd grade at Frazier Elementary School

Mr. Jason Hahn recognized the following high school students for competing at the UIL State level in Austin:

High School UIL Latino Essay Contest
Kersten Stroud - State Champion

High School UIL Ready Writing
Julianne McGee - State Finalist

Ms. Simons from Burleson High School and Ms. Atwood and Ms. Key from Centennial High School recognized the following high school students for competing at the State level in SkillsUSA:

BHS SkillsUSA State Medalists:
• Telecommunications Cabling
  o 2nd place - Thomas Ash
• Crime Scene Investigation Technical Test
  o 3rd place - Carlen Payne and Micaleh Tomlinson
• Criminal Justice Board CSI
  o 1st Place - Carlen Payne, Laura Jordan and Micaleh Tomlinson
• Criminal Justice Board SWAT
  o 1st Place - Cason Griffin, Andrew Smith, and Alexis Marquez
• Innovative Information Technology
  o 1st Place - Payton Brown, Travis Koehn, Sean Greenfield, Zane Rice, and Kyle Kutella
• Cosmetology Braiding
  o 3rd place - Antoinette Mitchell

**CHS SkillsUSA State Medalists:**

• Medical Assisting
  o 1st place and advanced to Nationals - Katelyn Berryman
• Basic Health Care Skills
  o 2nd place - Casie Kammerdiener
• Medical Math
  o 3rd place - Jake Janusch
• Criminal Justice Quiz Bowl
  o 2nd place - Izaak Day, Jack Medrano, Sarah Jones, Caleb Carr, Trinity Resendez, and Matthew Gore

Mr. Manning from Burleson High School and Mr. Ryan from Centennial High School recognized the following high school students for competing at the State level in FFA:

**BHS FFA**

• Agronomy:
  o Peyton Halterman, Kerra James, and Amye Metcalfe
• Cotton:
  o Baylie Anderson, Whisper Crowder, Jana Johnson and Cheyenne Taylor
• Environmental and Natural Resources:
  o Shelby Akin-Davis, Myranda Baker, Jacob Comeaux and Kerra James

**CHS FFA**

• Dairy Cattle Team placed 4th and qualified for State:
  o Rachel White, Kealy Brown, Hunter Ford, and Tayton Conerway.
  o Rachel White was also the 8th highest individual in the contest.

Mr. Palmer and Ms. Jackson from Centennial High School recognized the following high school student for competing at the State level in art and for being the only student in the region who submitted two pieces with both pieces going to State:
CHS State Visual Arts Scholastic Event

- Apolonia Wright earned medals for “Self Portrait” graphite drawing and “Deep Space” watercolor painting

Ms. Schellbach from Burleson High School recognized the following high school student for her achievement in becoming a board member:

BHS FCCLA

- Natalie Marion was selected to serve as the Family Career and Community Leaders of America (FCCLA) Vice President of Service Learning for Region 2 this next year.

Coach Shannon Sullivan from Centennial High School recognized parent volunteers and the following high school students for competing at the State level in SkillsUSA:

BISD Clay Target Team

- Sporting Clays All Teams-Intermediate/Entry:
  - 1st Place - Addison Cain
- State High Over All, All Intermediate/Advanced:
  - 2nd Place - Kaden Ingram
  - 3rd Place - Grace Lindamood
- State High Over All, Lady Intermediate/Advanced:
  - 1st Place - Kaden Ingram
  - 2nd Place - Grace Lindamood
- State High Over All, Lady JV:
  - 2nd Place - Sydney Prince
- Skeet All Teams - Squad - Intermediate/Advanced - 1st Squad:
  - Grace Lindamood, Merritt Peart and Kaden Ingram
- Skeet Top 3, All Teams - Ladies - Intermediate/Advanced:
  - 2nd Place - Kaden Ingram
  - 3rd Place - Grace Lindamood
- Skeet Top 3, All Teams - Ladies - Senior/Jr. Varsity:
  - 3rd Place - Sydney Prince
- Trap Top 3, All Teams, Intermediate/Advanced:
  - 1st Place - Kaden Ingram
  - 2nd Place - Grace Lindamood
- Trap Top 5, All Teams –
  - 3rd Place - Kaden Ingram, Conner Prince, Grace Lindamood, Mikhail Makarwich, and Sydney Prince
• Trap Top 3, All Teams, Ladies, Intermediate Advanced:
  o 1st Place - Kaden Ingram
  o 2nd Place - Grace Lindamood
• Trap Top 3, All Teams, Ladies, Sr/Jr Varsity:
  o 2nd Place - Sydney Prince
• Sporting Clays Top 3, All Teams, Squad, Intermediate/Advanced:
  o 3rd Place - Merritt Peart, Kaden Ingram and David Batten
• Sporting Clays Top 3, All Teams, Ladies, Intermediate/Advanced:
  o 1st Place - Kaden Ingram
  o 2nd Place - Grace Lindamood

COMMENTS FROM INDIVIDUAL BOARD MEMBERS

Ms. Pat Worrell invited everyone to the upcoming 20th Annual Character March on Saturday, May 19th.

Mr. Shawn Minor excitedly announced that the Centennial Softball team went three rounds deep into the playoffs this year and then he gushed about Coach Sullivan’s great coaching.

*There were no other comments from individual Board members this evening.*

OPEN FORUM

*There were no comments from the public this evening.*

INFORMATION ITEM

1. **Counseling Program: Student Support Counselors**
A comprehensive school counseling program contains four required components: guidance, individual planning, responsive services and system support. As our district has grown to over 12,000 students, the increased caseload for professional school counselors has increased to an average ratio 1:579 for elementary and middle school and 1:548 at our comprehensive high schools. In order to provide increased tiers of support for students, the Burleson ISD Counseling program added two district-wide positions for the 2017-2018 school year. They work under the direction of Stacy Sturlin, Director of Advanced Academics and Counseling.

The Student Support Counselors provide services to K-12 students in need of social/emotional, mental health, and community services. To date, 885 sessions have been held with 293 students. In addition to these numbers Student Support Counselors have served on campuses where we provided crisis services for the
loss of a staff member. In addition, they coordinate community services for students and provide student, parent and staff training on topics including: suicide awareness and prevention, drug and alcohol abuse prevention, bullying, child abuse awareness and prevention, and teen-dating violence. The benefits of a well-defined and implemented school counseling program are far reaching and have been shown to have a positive impact on student academic achievement.

CONSENT AGENDA

The Consent Agenda was considered as presented.

A. Approval of Minutes of Previous Meetings
   1. Regular Board Meeting at 5:30 p.m. on February 12, 2018
   2. Regular Board Meeting at 5:30 p.m. on March 26, 2018

B. Regular Reports of the Superintendent
   1. Routine Personnel Action
      a. List of Resignations or Retirements

C. Other Items
   1. Consider Letter of Engagement with Underwood Law Firm
   2. Consider Dates for Credit By Examination Without Prior Instruction

Mrs. Staci Eisner made a motion, seconded by Mrs. Jennifer Huffman, that the Board of Trustees approve the Consent Agenda, as presented.

Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

Nays: None

FINANCIALS - DISCUSSION ITEMS

1. Budget 2017-18
   A. Monthly Financial Reports including the General Fund Financial Report, the Food Service Fund Financial Report, the Debt Service Fund Financial Report, the Child Care Financial Report, the Special Revenue Funds, the Report of Payments over $10,000, the Property Tax Collection Report, the Pledged Security Report Bond Budget Status and the Quarterly Investment Report
In review of the financials ending March 31, 2018, the district has collected approximately 70% of the budgeted revenues. Revenues consist of state revenues, tax collections, and miscellaneous revenues. The District has expended approximately 59% of the budgeted expenditures in the General Fund. All expenditures were normal and customary for the month.

FINANCIALS - ACTION ITEM

1. **Consider YTD Budget Amendments**
   Mr. Ryan Richardson made a motion, seconded by Mr. Shawn Minor, that the Board of Trustees ratify the budget amendments, as presented.

   Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

   Nays: None

2. **Consider RFP 1718-03 Construction Manager At-Risk (CMAR) Services for the Multi-purpose Building at Burleson High School**
   This item met the expectations for Board Policy related to procurement of construction services. In accordance with Texas Education Agency purchasing procedures, a formal Request for Proposal (RFP) was implemented for Construction Manager At-Risk (CMAR) Services. Notice was placed in the Burleson Star, and bid packages were mailed to vendors. Four (4) vendors replied. Upon receipt of the RFP submissions, an analysis of the documents was completed based on the RFP specifications. The specifications included experience, ability to meet the district needs and timelines, contractor’s financial standing, and contractor’s personnel history and references. Mrs. Staci Eisner made a motion, seconded by Ms. Pat Worrell, that the Board of Trustees approve the award RFP 1718-03 Construction Manager At-Risk Services for the Multi-purpose Building at Burleson High School to Tim Jackson Construction.

   Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

   Nays: None
DISCUSSION ITEMS

1. **Policy GKC (Local): Community Relations: Visitors**
   An update to policy GKC (Local) was needed as a response to the Texas Association of School Board’s (TASB) Update 109. The text recommended by TASB has been added to policy GKC (Local) in order to address Senate Bill (SB) 1553 with provisions regarding refusing entry to or ejecting a person from property that is under the district’s control, along with clarification that district personnel may request assistance from law enforcement in an emergency or when a person is engaging in criminal conduct. The proposed verbiage limits the time during which a parent may visit classrooms, and additionally clarifies that the district does not allow outside, non-contracted service providers to have access to students.

2. **Update 110 from the Texas Association of School Boards (TASB)**
   This item was a collection of policy revisions that keep the Burleson ISD Board Policy Manual current with legal legislative and State Board of Education rule changes. Update 110 includes ten (10) legal policy changes and one (1) local policy change.

ACTION ITEMS

1. **Consider Shared Services Arrangement Agreement with Crowley Independent School District’s Regional Day School Program for the Deaf (RDSPD)**
   The Crowley RDSPD serves eligible students ages 0-21 who reside in a member district of the Crowley RDSPD Shared Services Arrangement Agreement. Any student who has a hearing impairment which severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance, shall be eligible for consideration for the Crowley RDSPD subject to the recommendation of the Admission, Review, and Dismissal (ARD) committee. Mr. Michael Ancy made a motion, seconded by Mrs. Jennifer Huffman, that the Board of Trustees approve the Crowley Regional Day School Program for the Deaf Shared Services Arrangement Agreement for 2018-2019 school year and execute the contract.

   Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

   Nays: None
2. **Consider Order Canvassing Election Returns from May 5, 2018, School Trustee Election**

Mr. Michael Ancy made a motion, seconded by Mr. Shawn Minor, that having completed an examination of the materials and documents presented for review of the School Trustee Election, that the Board of Trustees adopt the *Order Canvassing Election Returns and the Certificate for Order*, as presented. (See attached documents.)

Yeas: Mr. Michael Ancy, Mrs. Staci Eisner, Mrs. Jennifer Huffman, Mr. Shawn Minor, Mr. Andy Pickens, Mr. Ryan Richardson, and Ms. Pat Worrell

Nays: None

**ADJOURNMENT**

Mr. Andy Pickens, President, announced that the meeting would adjourn at 7:46 p.m. on May 14, 2018.

Approved this the 23rd day of July 2018

______________________________
Mr. Andy Pickens, President  
Board of Trustees  
Burleson Independent School District

______________________________
Mrs. Staci Eisner, Secretary  
Board of Trustees  
Burleson Independent School District
ORDER CANVASSING ELECTION RETURNS
School Board Member Election

STATE OF TEXAS
COUNTY OF JOHNSON
BURLESON INDEPENDENT SCHOOL DISTRICT

WHEREAS, the Board of Trustees of the Burleson Independent School District (the "District") ordered an election to be held in the District on May 5, 2018, for the School Board Member Positions hereinafter stated; and

WHEREAS, the Board of Trustees has investigated all matters pertaining to said election, including the ordering, giving notice, officers, holding and making returns of said election; and

WHEREAS, the election officers who held said election have duly made the returns of the result thereof, and said returns have been duly delivered to the Board of Trustees.

THEREFORE BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE BURLESON INDEPENDENT SCHOOL DISTRICT, THAT:

1. The Board of Trustees officially finds and determines that said election was duly ordered; proper notice of said election was duly given; proper election officers were duly appointed prior to said election; said election was duly held; the District has complied with the Federal Voting Rights Act and the Texas Election Code; due returns of the result of said election have been made and delivered; and the Board of Trustees has duly canvassed said returns, all in accordance with law and the Order calling the election.

2. The Board of Trustees officially finds and determines that the following votes were cast at said election for the School Board Member Positions at large and qualified electors of the District who voted at the election:

   PLACE 5
   1234 VOTES: Staci Eisner

   PLACE 6
   718 VOTES: Jennifer Huffman
   740 VOTES: Jerri Hoalridge McNair

   PLACE 7
   505 VOTES: Honor Parks Anderson
   948 VOTES: Pat Worrell
3. The Board of Trustees officially finds, determines, and declares the result of said election to be that the SCHOOL BOARD MEMBER POSITION winners received the most votes according to policy BBB (Legal).

PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF THE BURLESON INDEPENDENT SCHOOL DISTRICT, JOHNSON COUNTY, TEXAS AT A REGULAR MEETING HELD ON THE 14th DAY OF MAY, 2018, AT WHICH MEETING A QUORUM WAS PRESENT.

Attest:

_____________________________  ________________________________
Board of Trustees                  Board of Trustees
Burleson Independent School District  Burleson Independent School District

(SEAL)
Certificate For Order  
School Board Member Election  

We the undersigned officers of the Board of Trustees of Burleson Independent School District (the “District”), hereby certify as follows:

1. The Board of Trustees of the District (the “Board”) convened in a REGULAR MEETING ON THE 14th DAY OF MAY 2018, at the regular designated meeting place (the “Meeting”), and the roll was called of the duly constituted officers and members of the Board, to-wit:

   - Andy Pickens, President
   - Staci J. Eisner, Secretary
   - Michael Ancy
   - Jennifer Huffman
   - Pat Worrell, Vice President
   - Shawn Minor
   - Ryan Richardson

And all of said persons were present, except the following absentees None Absent thus constituting a quorum. Whereupon, among other business the following was transacted at the Meeting: as written

Order Canvassing School Board Election Returns

(the “Order”) was duly introduced for the consideration of the Board. It was then duly moved and seconded that the Order be passed; and, after the discussion, said motion, carrying with it the passage of the Order, prevailed and carried by the following votes:

AYES: 7  NOES: 0  ABSTENTIONS: 0

2. A true, full, and correct copy of the Order passed at the Meeting is attached to and follows this Certificate; the Order has been duly recorded in the Board’s minutes of the Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board’s minutes of the Meeting pertaining to the passage of the Order. Each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the Meeting, and that the Order would be introduced and considered for passage at the Meeting, and each of the officers and members consented in advance, to the holding of the Meeting for such purpose; and the Meeting was open to the public, and public notice of the time, place, and purpose of the Meeting was given all as required by Chapter 551, Texas Government Code.
3. The Board of Trustees of the District hereby declare that the signing of this Certificate shall constitute the signing of the attached and following copy of the Order for all purposes.

Signed and Sealed the 14th day of MAY, 2018.

______________________________________  ________________________________
Board of Trustees                      Board of Trustees

(SEAL)