<table>
<thead>
<tr>
<th>Date Received</th>
<th>Date of Response</th>
<th>Request Summary</th>
<th>FOIA Officer Time</th>
<th>Admin Time</th>
<th>Attorney Contacted</th>
</tr>
</thead>
</table>
| 03.26.19      | 04.02.19         | **Request:** NBC 5 Chicago requested “...documents showing which school buildings in your district each have a storm shelter that meets the minimum requirements of the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500)... including the location of each shelter relative to its assigned school building. For those school buildings in Glen Ellyn School District 41 that do not have a storm shelter that meets the minimum requirements described above, please provide me with documents showing how and where the children in each of those school buildings are to be sheltered, in case of a tornado emergency, including the location of each shelter relative to its assigned school building.”  
**Response:** Records provided.  
**Appeal:** None at this time.                                                                 | 2 hours           | .5 hour    | Yes                |
| 04.11.19      | 04.12.19         | **Request:** Jen Rath requested “... a copy of the email that Erica Nelson refers to about special education at the 4/8/19 BOE meeting that she sent to Stephanie Clark.”  
**Response:** Records provided.  
**Appeal:** None at this time.                                                                 | 1 hour            | .5 hour    | Yes                |